

Equality Impact Assessment

Introductory Information

Budget/Project name

Change in opening and closing hours at Household Waste Recycling Centres

Proposal type

- Budget
 Project

Decision Type

- Cabinet
 Cabinet Committee (e.g. Cabinet Highways Committee)
 Leader
 Individual Cabinet Member
 Executive Director/Director
 Officer Decisions (Non-Key)
 Council (e.g. Budget and Housing Revenue Account)
 Regulatory Committees (e.g. Licensing Committee)

Lead Cabinet Member

Cllr Mark Jones

Entered on Q Tier

- Yes No

Year(s)

<input type="radio"/> 14/15	<input type="radio"/> 15/16	<input type="radio"/> 16/17	<input type="radio"/> 17/18	<input type="radio"/> 18/19	<input type="radio"/> 19/20	<input type="radio"/> 20/21	<input checked="" type="radio"/> 21/22
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EIA date

24/2/2021

EIA Lead

- | | |
|---|---------------------------------------|
| <input type="radio"/> Adele Robinson | <input type="radio"/> Ed Sexton |
| <input checked="" type="radio"/> Annemarie Johnston | <input type="radio"/> Louise Nunn |
| <input type="radio"/> Bashir Khan | <input type="radio"/> Michael Bowles |
| <input type="radio"/> Beth Storm | <input type="radio"/> Michelle Hawley |
| <input type="radio"/> Diane Owens | <input type="radio"/> Rosie May |

Person filling in this EIA form

Neil Townrow

Lead officer

Gillian Charters

Lead Corporate Plan priority

<input type="radio"/> An In-Touch Organisation	<input type="radio"/> Strong Economy	<input checked="" type="radio"/> Thriving Neighbourhoods and Communities	<input type="radio"/> Better Health and Wellbeing	<input type="radio"/> Tackling Inequalities
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Portfolio, Service and Team

Cross-Portfolio

Yes No

Portfolio

Place

Is the EIA joint with another organisation (eg NHS)?

Yes No

Brief aim(s) of the proposal and the outcome(s) you want to achieve

There are five sites in Sheffield, 3 in the north and 2 in the South. Only one site is open 7 days week, 2 are open 6 days and 2 only 5 days a week. In the summer (1st April to 30th September) they open from 10am to 6pm and in the winter (1st October to 31st March) from 10am to 4pm.

During the summer the sites often have queues forming well before 10am, impacting on passing traffic, including buses.

In response to the social distancing measures that were put in place due to COVID the sites across the City all opened 7 days a week from 9am to 6pm for a temporary period in 2020. The number of vehicles using the sites was recorded on an hourly basis.

Based on the number of vehicles using the sites in 2020 between 9am to 10am and 5pm to 6pm, supported by the results of a public consultation, the Council is proposing to permanently change the opening times at the sites to 9.30am to 5.30pm (summer) and 9.30am to 3.30pm (winter).

Impact

Under the [Public Sector Equality Duty](#) we have to pay due regard to the need to:

- eliminate discrimination, harassment and victimisation
- advance equality of opportunity
- foster good relations

More information is available on the [Council website](#) including the [Community Knowledge Profiles](#).

Note the EIA should describe impact before any action/mitigation. If there are both negatives and positives, please outline these – positives will be part of any mitigation. The action plan should detail any mitigation.

Overview

Briefly describe how the proposal helps to meet the Public Sector Duty outlined above

The changes will ensure the availability of the service meets with the demand of the users providing more opportunities for customers to use the sites when they want.

Impacts

Proposal has an impact on

<input checked="" type="radio"/> Health	<input type="radio"/> Transgender
<input type="radio"/> Age	<input type="radio"/> Carers
<input type="radio"/> Disability	<input type="radio"/> Voluntary/Community & Faith Sectors
<input type="radio"/> Pregnancy/Maternity	<input checked="" type="radio"/> Cohesion
<input type="radio"/> Race	<input checked="" type="radio"/> Partners
<input type="radio"/> Religion/Belief	<input type="radio"/> Poverty & Financial Inclusion
<input type="radio"/> Sex	<input type="radio"/> Armed Forces
<input type="radio"/> Sexual Orientation	<input type="radio"/> Other

Give details in sections below.

Health

Does the Proposal have a significant impact on health and well-being (including effects on the wider determinants of health)?

Yes No *if Yes, complete section below*

Staff

Yes No

Impact

Positive Neutral Negative

Level

None Low Medium High

Details of impact

The change should reduce the number of vehicles queuing before the site opens. This is likely to have a positive impact on staff, as the health impact associated with the fumes from idling engines should be reduced.

Customers

Yes No

Impact

Positive Neutral Negative

Level

None Low Medium High

Details of impact

The proposal will help ensure the sites are available during the times residents most want to use them helping to reduce the need to queue before they open, reducing their exposure to emissions from exhaust gases.

Cohesion

Staff

Yes No

Impact

Positive Neutral Negative

Level

None Low Medium High

Details of impact

The proposal will help reduce the impact of queuing traffic on roads outside the sites, reducing the frustration of customers having to queue before the sites open, and reducing the conflict caused to staff by frustrated customers.

Customers

Yes No

Impact

Positive Neutral Negative

Level

None Low Medium High

Details of impact

Residents will have more opportunity to use the service in the morning, leading to less queueing outside the sites.

Partners

Staff

Yes No

Impact

Positive Neutral Negative

Level

None Low Medium High

Details of impact

The change will have a positive impact on the HWRC staff. The better alignment of the site opening hours with public demand, should reduce queuing at opening times, and so reduce the amount of conflict staff have to deal with from frustrated customers, and reduce their exposure to idling engines.

Customers

Yes No

Impact

Positive Neutral Negative

Level

None Low Medium High

Details of impact

Cumulative Impact

Proposal has a cumulative impact

Yes No

<input type="radio"/> Year on Year	<input type="radio"/> Across a Community of Identity/Interest
<input type="radio"/> Geographical Area	<input type="radio"/> Other

If yes, details of impact

Proposal has geographical impact across Sheffield

Yes No

If Yes, details of geographical impact across Sheffield

There are five sites in Sheffield, 3 in the north and 2 in the South. Only one site is open 7 days week, 2 are open 6 days and 2 only 5 days a week. The changes proposed in opening and closing the sites 30 minutes earlier, do not change the location or opening days of the sites.

Local Partnership Area(s) impacted

All Specific

If Specific, name of Local Partnership Area(s) impacted

Action Plan and Supporting Evidence

Action Plan

The proposed changes will have a positive impact providing an improved service for customers. Queuing times to access the sites will be monitored pre and post change.

Supporting Evidence (Please detail all your evidence used to support the EIA)

Consultation

Consultation required

Yes No

If consultation is not required please state why

Are Staff who may be affected by these proposals aware of them

Yes No

Are Customers who may be affected by these proposals aware of them

Yes No

If you have said no to either please say why

Summary of overall impact

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Overall there are no significant, positive or negative, equality impacts from this proposal. The proposed changes should improve the service for customers will have a positive impact for all customers and nearby residents providing an improved service for customers.

Summary of evidence

Changes made as a result of the EIA

None

Escalation plan

High Medium Low None

Review Date

24/3/2022